

North Slope Borough  
 Department of Planning & Community Services  
**PERMIT APPLICATION FOR THE CITY OF UTQIAGVIK**



Applicant			Date
Mailing Address	City	State	Zip Code
Email Address:			
Home No.	Work No.		
Owner of Lot	Address	Phone No.	
<small>(If applicant is NOT the sole owner, the owners' address must be provided to notify the owners' of the applicant intent.)</small>			

**SITE OF DEVELOPMENT**

**Zoning District:** Suburban  Mixed Use  Industrial  Reserve  Conservation

**Location:** Lot: \_\_\_\_\_ Block: \_\_\_\_\_ BAN: \_\_\_\_\_ USS: \_\_\_\_\_ **Vacant:**  Yes  No

**Dimensions:** Lot Width: \_\_\_\_\_ (ft) Depth: \_\_\_\_\_ (ft) Lot Area: \_\_\_\_\_ (sq. ft)

No. of Existing Structures	Use of Existing Structures
<b>PROPOSED DEVELOPMENT</b>	

Proposed Structure(s) Use (ie: single family dwelling, duplex, garage, etc.)

Purpose of Project

New Construction:  Yes  No      Start date: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_

No. of Stories: \_\_\_\_\_      Overall Building Height: \_\_\_\_\_

Relocation:  Yes  No

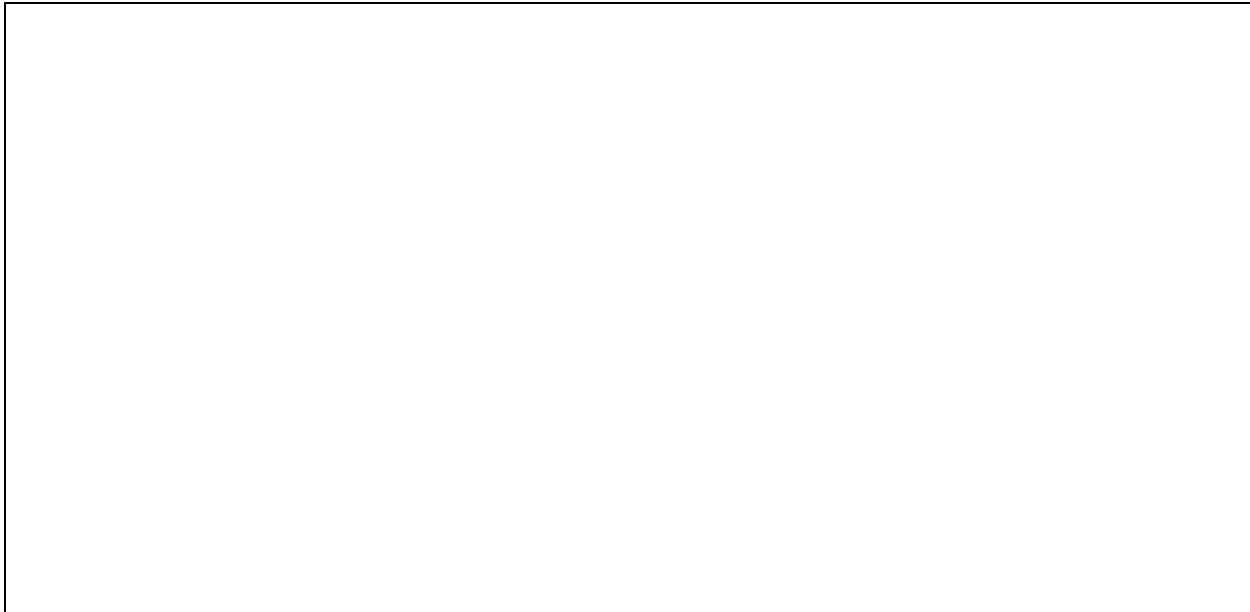
Commercial    Residential    Utility Locate; WATER, SEWER & GASLINE

If yes, current location of structure(s): Lot: \_\_\_\_\_ Block: \_\_\_\_\_ USS: \_\_\_\_\_

**Please attach a site plan showing the following to scale:** (Contact the GIS Division for a plot plan 907-852-0333)

- Lot Width, Depth, and Shape
- Existing Easements
- Existing Structures
- Existing and Proposed Parking
- Distance from Proposed Structure to Property Lines
- Dimensions of Proposed Structure(s)
- Distance Between Structures on Site
- Sheds or Connex used for Subsistence equipment do not require permit
- Setbacks from Property Lines

In the space provided below please provide a rough sketch of proposed work



I affirm that the above sketch and information is true to the best of my knowledge.

If your property is within the Floodplain, please fill in this next section.

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#### **FLOOD INFORMATION**

1. The proposed development is located on FIRM map panel: \_\_\_\_\_ (number and suffix)
2. Effective date on the FIRM: \_\_\_\_\_
3. The proposed development is located in Zone \_\_\_\_\_
4. Is the proposed development located within the regulatory floodway:  No  Yes  
*(New residential structures, additions, and substantial improvements prohibited;  
Non-residential: Attach Completed Engineer's Hydraulic Analysis for a No-Rise Certificate)*

**Structural Development**

*For structures, the provisions of the flood ordinance specify that the lowest floor be elevated one foot or more above the base flood elevation (BFE).*

Base Flood Elevation: \_\_\_\_\_  NGVD 29  NAVD 88  Unknown (Zone A)  
Lowest Floor Elevation for the proposed development is: \_\_\_\_\_  NGVD 29  NAVD 88  
Source of Base Flood Elevation:  FIRM  FIS or  other: \_\_\_\_\_

*The following documents are required:*

- An Elevation Certificate (Finished Construction) \*
- Site Plan (Showing location of SFHA and development)

*The following documents may be required:*

- Floodproofing Certificate \* – required if floodproofing a non-residential structure
- A No-Rise Certificate \* – if any of the proposed non-residential development is in a “regulatory floodway”
- An elevation study showing BFEs on developments/ subdivisions exceeding 50 lots or 5 acres in Zone A

\* Certificates require completion by a Professional Land Surveyor or Registered Professional Engineer as indicated.

**SECTION III: (To be completed by Floodplain Administrator)**

**Permit Determination**

I have determined that the proposed development:  IS  IS NOT (non-conformance described in separate document) in conformance with the local Flood Damage Prevention Ordinance.

The Floodplain Development Permit:  IS  IS NOT (denials are described in separate document) issued subject to any conditions attached to and made part of this permit.

Signature of Floodplain Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

- CONDITIONS:
1. All enclosures below the BFE shall have a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area. The bottom of all openings shall be no higher than one foot above grade.
  2. All mechanical devices, plumbing, and electrical systems shall be installed above the BFE.
  3. An updated Elevation Certificate with the as-built elevations is required upon project completion.
  4. Enclosures below the BFE shall be used only for parking, building access, and limited storage.

\_\_\_\_\_  
Applicant Signature Date

\_\_\_\_\_  
Chairperson, Utqiagvik Zoning Commission Date

\_\_\_\_\_  
Utqiagvik Zoning Administrator Date

**DECISION:**

Approved     Disapproved     Elevated

Reasons for Denial:

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**NOTE: PLEASE READ THE FOLLOWING PRIOR TO SUBMITTING YOUR APPLICATION**

Your application will be checked for completeness with the provision of the Utqiagvik Zoning Ordinance. These include regulation governing use, yard setbacks, distance between structures, and fire safety.

All applications are submitted to the Utqiagvik Fire Chief for review and compliance with applicable State and local fire codes as well as generally recognizing standards for fire safety in Arctic Construction.

Any application for development that is subject to the State Fire Code shall not be accepted by the Zoning Administrator until a conditional approval has been given by the State Fire Marshall. Project subject to State Fire Code include commercial and industrial uses, and residential structures containing four or more dwelling units.

The following is an example of a site plan containing the requested information from the application:

