

North Slope Borough
Department of Finance
Attn: Beverly JS Eliason, Director of Finance

Department of Finance (Central) Location:
Upstairs in the Main Borough Building
1274 Agvik Street
Barrow, AK 99723
(907) 852-0240

The North Slope Borough Mayor's Department is seeking detailed proposals from qualified vendors for the rental of professional camera equipment and the licensing of pre-shot, Arctic footage and photographs for the Borough's use in the year 2024. Footage and photographs will be utilized to supplement the Borough's preexisting footage, and should be high res, 4k 10-bit color for the footage. Location of gear usage and the location of storage include communities throughout the Borough and Anchorage, depending on specific project needs. The rental term is set for 100 days throughout the 2024 calendar year, depending on use. And equipment needs to be ready to go at any point throughout the year.

Scope of Requirements:

1. **Camera Equipment Rental:**

- **Primary Camera Bodies:** Sony FX6 & Sony a7siii (Camera a & b kits) or justifiable equivalent, and RED 8K VV Raptor or justifiable equivalent.
- **Lens Lineup:** Sony G Master lens lineup or equivalents, including a set of high-quality telephoto lenses, and cinema primes and lenses compatible with the RED camera.
- **Lighting Equipment:** Aputure 600x, Aputure 1200d, and two Aputure 120d lights, along with a comprehensive set of modifiers for various lighting situations.
- **Drones:** DJI Inspire 2 drone, and a smaller drone capable of filming in 5.2K, 10-bit color, with a backup unit. Both must be fully kitted out for professional use. Along with FAA registration current and updated.
- **Audio Equipment:** Sennheiser MKH 416 shotgun microphone, Sennheiser G4 wireless lavalier microphones, hot shoe compatible lavalier kit for sony Fx6, and a Lectrosonics wireless lavalier microphone kit.
- **Supporting Equipment:** Includes, but is not limited to, a 75mm tripod for the Fx6, and a 100mm tripod equivalent for the RED, gimbals, memory cards, batteries, chargers, and all necessary cases and travel equipment for mobility and protection.
- Equipment availability must be guaranteed throughout the North Slope primarily located in Barrow, and Anchorage, as per project requirements.

2. **Training and Support:**

- Comprehensive on-site training for the Mayor's Department staff (as requested) on the operation of all rented camera, audio, and lighting equipment.
- Continuous technical support and maintenance services throughout the rental period.

3. **Footage and Photo Library:**

- A wide-ranging library of Arctic footage and photographs for licensing, showcasing landscapes, wildlife, and cultural moments.

Submission Requirements:

- **Company Profile:** Overview of your company and experience in providing high-grade equipment rental and footage licensing.
- **Equipment and Services List:** Detailed inventory of available equipment meeting or exceeding our specifications, including all supplementary gear and services.
- **Service and Support Details:** Explanation of training, support, and maintenance offerings.
- **Licensing Options:** Overview of Arctic footage and photos available for licensing, with terms and pricing.
- **Pricing:** Comprehensive pricing structure for the 100-day equipment rental, including training, support services, transportation, and licensing costs.

Proposal Deadline: Proposals must be submitted by 5pm AKST **May 31, 2024.**

Evaluation Criteria: Proposals will be judged on the completeness and quality of equipment offered (or its justifiable equivalents), the extensiveness of the footage and photographs library, the ease of use for the staff as necessary for the projects the Borough needs to create content on, the quality of training and support services, and overall cost-effectiveness.

We are excited about the potential to partner with your company to bring the majestic landscapes and rich culture of the North Slope Borough to the world.

Deadline for seal bid submittal is on or before May 31, 2024 4:00pm AKST. Sealed bids will be opened and publicly read aloud at 4:30pm at the Finance Conference room at 1274 Agvik Street, Barrow, AK.

Your submittal is to be sent to the attention of Director Beverly JS Eliason.

Bidders are responsible for the timely delivery of bids to Beverly JS Eliason, Director at the address listed above. Early submittals are encouraged. Bidders are responsible for advising their courier companies of the instruction above to avoid misplacement of their bid submission. Delays due to weather, airline schedules or other unknown variables will not be considered an exception to the deadline requirements. **Sealed bids are received when date stamped and time marked on your submission by the Contract Administrator or designee.** Please be advised that the United States Post Office **does not** make deliveries to physical addresses. If using USPS, items may be sent to our mailing address: PO Box 69, Barrow, Alaska 99723, addressed to the North Slope Borough Department of Finance attention to Beverly JS Eliason. However, you are still responsible for ensuring your bid is timely received at the physical address. Emailing your bids is also acceptable, please email them to Beverly.Eliason@north-slope.org.

Bids received after the time announced for the bid closing, unless otherwise specified, will not be considered.

Interested parties can view and download Bid Documents for this project at no cost from the North Slope Procurement Website at <http://www.north-slope-procurement.com>