North Slope Borough  
Department of Planning & Community Services  
PERMIT APPLICATION FOR THE CITY OF UTQIAġVIK

Applicant  
Date

Mailing Address  
City  
State  
Zip Code

Email Address:

Home No.  
Work No.  
Fax #

Owner of Lot  
Address  
Phone No.  
(If applicant is NOT the sole owner, the owners’ address must be provided to notify the owners’ of the applicant intent.)

SITE OF DEVELOPMENT

Zoning District:  
Suburban  
Mixed Use  
Industrial  
Reserve  
Conservation

Location:  
Lot: _______  Block: _______  BAN: _______  USS: _______  Vacant: [ ] Yes  [ ] No

Dimensions:  
Lot Width: _____ (ft)  Depth: _______(ft)  Lot Area: ___________ (sq. ft)

No. of Existing Structures  
Use of Existing Structures

PROPOSED DEVELOPMENT

Proposed Structure(s) Use (ie: single family dwelling, duplex, garage, etc.)

New Construction:  
Yes  [ ] No  
Estimated Completion Date: ______________________

No. of Stories: _______  
Overall Building Height: ______________________

Relocation:  
[ ] Yes  [ ] No  
[ ] Commercial  [ ] Residential  [ ] Utility Locate; WATER, SEWER & GASLINE

If yes, current location of structure(s):  
Lot: _______  Block: _______  USS: _______

Please attach a site plan showing the following to scale:  
(Contact the GIS Division for a plot plan 907-852-0333)

- Lot Width, Depth, and Shape
- Existing Easements
- Existing Structures
- Existing and Proposed Parking
- Distance from Proposed Structure to Property Lines
- Dimensions of Proposed Structure(s)
- Distance Between Structures on Site
• Sheds or Connex used for Subsistence equipment do not require permit
• Setbacks from Property Lines

In the space provided below please provide a rough sketch of proposed work

I affirm that the above sketch and information is true to the best of my knowledge.

__________________________________________  
Applicant Signature  Date

__________________________________________  
Chairperson, Utqiagvik Zoning Commission  Date

__________________________________________  
Utqiagvik Zoning Administrator  Date

DECISION:

☐ Approved  ☐ Disapproved  ☐ Elevated

Reasons for Denial:

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________
NOTE: PLEASE READ THE FOLLOWING PRIOR TO SUBMITTING YOUR APPLICATION

Your application will be checked for completeness with the provision of the Utqiagvik Zoning Ordinance. These include regulations governing use, yard setbacks, distance between structures, and fire safety.

All applications are submitted to the Barrow Fire Chief for review and compliance with applicable State and local fire codes as well as generally recognizing standards for fire safety in Arctic Construction.

Any application for development that is subject to the State Fire Code shall not be accepted by the Zoning Administrator until a conditional approval has been given by the State Fire Marshall. Project subject to State Fire Code include commercial and industrial uses, and residential structures containing four or more dwelling units.

The following is an example of a site plan containing the requested information from the application:

![Site Plan Example](image-url)