NORTH SLOPE BOROUGH
CITIZEN'S
Compliment- Suggestion - Complaint
FORM

Please complete this form for any comments, compliments, complaints or suggestions you may have that may require acknowledgement, corrective action or follow-up. Please return this form to the Department Director, who will provide you with a written acknowledgement within ten (10) working days. A written response on findings will be completed within sixty (60) days. Title VI complaints should be sent or delivered to the Mayor's Office for investigation in accordance with policy NSB 07-00.
No person who submits a complaint shall be retaliated against, or denied services, from the North Slope Borough as a result of filing a complaint.

Approximate Date of Incident/Situation: ______________ Village/Location: ______________

NSB Department or Division (if applicable): ________________________________________________

Details of the situation/suggestion (attach separate sheet if necessary):
__________________________________________________________________________________
__________________________________________________________________________________

What would you consider a satisfactory resolution/response to this situation/suggestion?
__________________________________________________________________________________
__________________________________________________________________________________

Have you previously contacted anyone about this situation/suggestion?  □ Yes  □ No  □ N/A

Person Contacted ___________________________ Date Contacted ________________

□ In Person  □ Telephone  □ Written

What was this person's response/reply? (if applicable):
__________________________________________________________________________________
__________________________________________________________________________________

Your Signature ___________________________ Date Signed ________________

Would you like to be contacted by a NSB Representative on this issue?  □ Yes  □ No

Your Contact Information (please print):

<table>
<thead>
<tr>
<th>Would you prefer to be contacted by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Telephone  □ In Person</td>
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<tr>
<td>□ Written</td>
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<tr>
<th>Contact Phone Number(s)</th>
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Name ___________________________

Mailing Address ___________________________