

North Slope Borough
Assembly / Clerk's
P.O. Box 69
Barrow, Alaska 99723

Phone: 907 852 0360
Fax: 907 852 0229



Borough Clerk, Sheila H. Burke
Deputy Clerk, Elaine B. Solomon
Executive Assistant, Tonya R. Oyagak
Sr. Office Specialist, Dora A. Spencer
Office Specialist, Yvonne Toovak

www.north-slope.org

To: Candidate for Assembly Seats or School Board Seats

From: Sheila Burke, CMC, Borough Clerk *Sheila*

Date: June 25, 2020

Subject: 2020 NSB Nominating Petition Forms

The North Slope Borough Nominating Petition Begins on July 8, 2020 for the upcoming NSB Regular Election to be held on October 6, 2020.

Please Read thru this Packet to get an Understanding of how to get your Name on the Official Ballot of the NSB for October 6, 2020 Regular Election.

The NSB Nominating Petition & APOC Forms are for any Interested Candidate that wants to put Their Name on the Official Ballot of the NSB.

The completed NSB Nominating Petition & APOC forms must be sent to the NSB Clerk's office as one Instrument Before August 27, 2020 @ 5:00 p.m.

You can have the Completed Nominating Petition & APOC forms Scanned and emailed to the NSB Clerks thru the NSB Office in your Village

At your own Expense, you the Interested Candidate Must Mail the Completed NSB Nominating Petition & APOC Forms to the NSB Clerks Office it must be in the NSB Clerks office by September 10, 2020

If the you have any questions for:

Nominating Petitions they can call the NSB Clerks Office 907.852.0360

APOC forms they can call 1-800-478-4176

The NSB Village Office Will Not Accept Any Completed NSB Nominating Petition or APOC forms from any Interested Candidate.



North Slope Borough, Alaska

Public Notice for the North Slope Borough Nominating Petition Method to File for Candidacy for Name to Appear on the Official Ballot of the North Slope Borough Regular Election to be held October 6, 2020

FOR THE PURPOSE OF FILLING THE POSITION OF NORTH SLOPE BOROUGH MAYOR

One (1) **North Slope Borough Mayoral Seat** (currently filled by Harry K. Brower, Jr.)

3-YEAR TERM

QUALIFICATIONS (Per Sec. 5.020 of the North Slope Borough Charter)

To be eligible to serve as Borough Mayor a person:

- Shall be a qualified voter and shall have been a resident of the Borough for not less than six (6) months preceding the date of the election at which he is a candidate.
- The mayor shall remain a resident of the Borough while in office.
- No person who has been elected mayor of the home rule borough for two full consecutive terms shall again be eligible to hold that office until one full term has intervened.

FOR THE PURPOSE OF FILLING 4 SEATS ON THE NORTH SLOPE BOROUGH ASSEMBLY

DISTRICT A-1, POINT HOPE (currently filled by Alzred S. Oomittuk)

3-YEAR TERM

DISTRICT A-3B, BARROW (currently filled by Doreen Ahgeak Lampe)

3-YEAR TERM

DISTRICT A-3F, BARROW (currently filled by Vernon J. Edwardsen)

3-YEAR TERM

DISTRICT A-5, ATQASUK & POINT LAY (currently filled by William A. Tracey, Sr.)

3-YEAR TERM

QUALIFICATIONS (Per Sec. 3.030 of the North Slope Borough Charter)

A person filing for election to a seat on the North Slope Borough Assembly must be:

- A person who has been a resident of the Borough at least six months prior to the date of the election in which he is a candidate is eligible to be an assemblyman. An assemblyman who ceases to be a resident of the Borough immediately forfeits his office.
- No assemblyman may hold any other compensated borough office or employment, or elected partisan political office, while serving on the assembly.
- An assembly member shall be a resident of the district to which the member's seat is assigned at the time of the member's election or appointment.
- An Assembly member who ceases to be a resident of the district to which the member's seat is assigned immediately forfeits his or her office

FOR THE PURPOSE OF FILLING 3 SEATS ON THE NORTH SLOPE BOROUGH BOARD OF EDUCATION

Seat "A" – Barrow (currently filled by Mary Jo Olemaun)

3-YEAR TERM

Seat "B" – Barrow (currently filled by Qaiyaan Harcharek)

3-YEAR TERM

Seat "C" – Barrow (currently filled by Robyn Burke)

TERM ENDING 2022

Seat "E" – Wainwright & Atqasuk (currently filled by Madeline Hickman)

3-YEAR TERM

QUALIFICATIONS (Per Sec. 9.020 of the North Slope Borough Charter)

To be eligible for nomination for a seat on the North Slope Borough School Board and to serve in that capacity:

- A person shall have the qualifications of an assemblyman under Sec. 3.030 (a) of the North Slope Borough Charter.
- No school board member may hold any other compensated school district employment or office, or elected partisan political office while serving on the school board.



Nominating Petition Forms will be available across the North Slope Starting July 8, 2020
at the NSB Village Liaison office & the NSB Clerks office
Nominating Petition Forms are available for printing online @ www.north-slope.org

FILING FOR OFFICE: Per Sec. 6.040 of the North Slope Borough Charter

Candidates for elective Borough office shall be nominated by a petition signed by at least twenty-five (25) qualified voters who are residents of the Borough. No nominating petition may be accepted unless accompanied by a signed acceptance of the nominee.

All nomination papers comprising a petition shall be assembled and filed with the Borough Clerk as "One Instrument", during working hours 8:30 a.m. to 5:00 p.m., ADT, Monday through Friday.

No Nominating Petition shall be accepted earlier than **July 8, 2020**, or later than **August 27, 2020**.

To File In Person, the Clerk's office is located: 1274 Agvik Street, North Slope Borough Building

To file by US Mail / Certified Mail:

When filing by Certified Mail, the postmarks or date stamps must not be earlier than July 8, 2020, or later than August 27, 2020, and must be received by the Borough Clerk no later than September 10, 2020, to the address below.

When filing Electronically or by Fax:

Email Address NSBAssemblyClerk@north-slope.org and / or Fax Number **907.852.0229**

The Candidate(s) Original Nomination papers must be received by the Borough Clerk no later than September 10, 2020.

Physical Address:

North Slope Borough Clerk's Office
1274 Agvik Street
Barrow, Alaska 99723

Mailing Address:

North Slope Borough Clerk's Office
P.O. Box 69
Barrow, Alaska 99723

In accordance with AS § 15.13, an Alaska Public Offices Commission (APOC) "Municipal Exemption Statement" (if candidate intends to spend or raise less than \$5,000 in seeking election) OR "Candidate Registration" must be filed. Additionally, in accordance with AS § 39.50 an APOC "Financial Disclosure Statement" must be filed with the Borough Clerk at the time of filing a petition unless you are an incumbent and one is already on file with APOC for the year 2020.


Sheila H. Burke, CMC, Borough Clerk

July 2, 2020
Date

North Slope Borough Nominating Petition

We, the undersigned qualified voters of the North Slope Borough, in the State of Alaska, hereby nominate and sponsor _____, whose residence is, _____ for the office of _____ to be voted for at the election to be held on the 6th day of October, 2020. We individually certify that we are qualified to vote for a candidate for the office this candidate seeks, and that we have not signed other nominating petitions for this office.

No.	Print Name	Signature	<u>Physical Address</u> <small>House Number & Street Name PO Box will NOT be accepted</small>	City	DOB or Last Four # of SS#	Date Signed
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						

No.	Print Name	Signature	Physical Address <small>House Number & Street Name PO Box will NOT be accepted</small>	City	DOB or Last Four # of SS#	Date Signed
14.						
15.						
16.						
17.						
18.						
19.						
20.						
21.						
22.						
23.						
24.						
25.						
26.						
27.						
28.						
29.						
30.						
31.						
32.						

No.	Print Name	Signature	<u>Physical Address</u> House Number & Street Name PO Box will NOT be accepted	City	DOB or Last Four # of SS#	Date Signed
33.						
34.						
35.						
36.						
37.						
38.						
39.						
40.						
41.						
42.						
43.						
44.						
45.						
46.						
47.						
48.						
49.						
50.						

Print your Name how you want to Appear on the Ballot

Acceptance of Nomination by Candidate

I Hereby Accept the Above Nomination and Agree to Serve if Elected

Signature of Candidate

Dated

CLERKS OFFICE USE ONLY

PETITION FILED BY

PHYSICAL ADDRESS

DATE & HOUR OF FILING

RECEIVED BY

CONTACT PHONE #

TODAYS DATE

NUMBER

TOTAL NUMBER OF SIGNATURES

REGISTERED VOTERS

NOT REGISTERED VOTERS

SIGNED TWICE

BAD ADDRESS

ALASKA PUBLIC OFFICES COMMISSION
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Clerk Received Date

APOC Received Date

POFD for Municipal Officers and Candidates

You may file this paper POFD if you are a municipal officer or municipal candidate and serving or seeking office in a municipality with a population less than 15,000.

All other filers must file electronically via myAlaska: <https://my.alaska.gov/>

If you are a municipal candidate and already have a current POFD on file you do not need to file a candidate POFD (AS 15.13.030)

Contact APOC

Anchorage: 2221 E. Northern Lights Blvd., Room 128, Anchorage, AK 99508 / 907-276-4176 / Fax 907-276-7018. Juneau: 240 Main St., Room 500 / P.O. Box 110222, Juneau, AK 99811 / 907-465-4864 / Fax 907-465-4832. Toll-free in-state: 800-478-4176 Online: <http://doa.alaska.gov/apoc/> E-mail: doa.apoc@alaska.gov

This document is public– Do not include information such as social security or account numbers.

If you have nothing to report in a section, check NONE. Attach additional pages where needed.

Filing as Municipal: Office Holder Candidate

Candidate POFD: Due when filing declaration of candidacy or nominating petition.

Initial POFD: Due 30 days from appointment.

Annual POFD: Due by March 15 each year after appointment.

Final POFD: Due 90 days after leaving office (Include information not reported on previous POFDs).

Municipality: _____

Position: Borough/City Mayor Assembly member Councilmember School Board Member

Elected Utility Board Member Borough/City Manager Planning or Zoning Commission

NAME: _____

E-MAIL: _____

PHONE: _____ Fax: _____

MAILING ADDRESS: _____

SPOUSE'S NAME: _____

NUMBER OF DEPENDENT CHILDREN: _____

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SALARIED EMPLOYMENT

NONE:

Income is anything of value and covers all forms of compensation or benefits from an employer including wages, salary, commissions, tips, bonuses, housing, use of an automobile and deferred compensation. Report each employer who paid you, your spouse, or children more than \$1,000. Include amount, dates and terms of employment, and time worked.

Amounts of income may be stated in these ranges: (1) \$250 - \$1,000 gifts only; (2) \$1,000 - \$2,000; (3) \$2,000 - \$5,000; (4) \$5,000 - \$10,000; (5) \$10,000 - \$20,000; (6) \$20,000 - \$50,000; (7) \$50,000 - \$100,000; (8) \$100,000 - \$200,000; (9) \$200,000 - \$500,000; (10) \$500,000 - \$1,000,000; (11) \$1,000,000 plus.

Earned By: Filer Spouse Child

Full-time Part-time Seasonal Commission Project Hourly

Income Amount: \$ _____

Dates and amount of time worked: _____

Employer: _____

Address: _____

Description: _____

Earned By: Filer Spouse Child

Full-time Part-time Seasonal Commission Project Hourly

Income Amount: \$ _____

Dates and amount of time worked: _____

Employer: _____

Address: _____

Description: _____

Earned By: Filer Spouse Child

Full-time Part-time Seasonal Commission Project Hourly

Income Amount: \$ _____

Dates and amount of time worked: _____

Employer: _____

Address: _____

Description: _____

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SELF-EMPLOYMENT

NONE:

List each source of self-employment income over \$1,000. See AS 39.50.200(10), source of income, 2 AAC 50.799(a), definition of self-employment, 2 AAC 50.695, reporting deferred income; and 2 AAC 50.700 for details. Disclose each client, customer or business that paid you and/or your family members more than \$1,000. Self-employment includes sole proprietors, partnerships, limited liability companies and professional corporations. Disclose income from corporations in which the filer and/or family members, hold a controlling interest (2 AAC 50.700(b)). **Exemptions:** To obtain an exemption you must file a written request and receive an exemption from the commission (2 AAC 50.775, 2 AAC 50.821).

Earned By: Filer Spouse Child

Full-time Part-time Seasonal Commission Project Hourly

Income Amount: \$ _____

Dates worked: _____ Amount of time worked: _____

Business name: _____

Client name and address: _____

Client name and address: _____

Description of services: _____

Earned By: Filer Spouse Child

Full-time Part-time Seasonal Commission Project Hourly

Income Amount: \$ _____

Dates worked: _____ Amount of time worked: _____

Business name: _____

Client name and address: _____

Client name and address: _____

Description of services: _____

RENTAL INCOME

NONE:

If any person paid you and/or your family members more than \$1,000 in rent during the preceding calendar year, report the name of the person and amount paid. If the property is managed by a person other than the filer or a family member, list the manager's name. Disclose the location of the property under Real Property Interests.

OWNER:	TENANT NAMES	AMOUNT
<input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Co-owners		

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DIVIDENDS and INTERESTS

NONE:

If more than \$1,000, disclose dividends, interest and other distributions of earnings from a business or investment. Include dividends or interest from bank accounts, capital gains, money market accounts, certificates of deposit, and Native corporation dividends. PFDs are only applicable if more than \$1,000.

RECIPIENT	SOURCE	AMOUNT
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		

OTHER INCOME

NONE:

List source and amount of income over \$1,000 not listed elsewhere on this form, including sale of goods or property, taxable capital gains, pensions, retirement cash-outs, government entitlements, alimony or child support payments, honoraria and any other payments not otherwise accounted for.

RECIPIENT	SOURCE	AMOUNT
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse		

GIFTS WORTH MORE THAN \$250

NONE:

Include travel expenses, discounts not available to the public, loans forgiven or paid by a third party. Do not report gifts from spouse, domestic partner, parent, dependent child, sibling, grandparent, aunt, uncle, niece or nephew.

RECIPIENT	DESCRIPTION	SOURCE	VALUE
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse			
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse			
<input type="checkbox"/> Filer <input type="checkbox"/> Child <input type="checkbox"/> Spouse			

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BUSINESS INTERESTS

NONE:

Report businesses in which the filer or family member: 1) Served as stockholder, owner, officer, director, partner, proprietor, employee, or held an interest. 2) Had ownership interests of more than \$1,000 in a publicly traded corporation, a business, shares in non-publicly traded corporations, sole proprietorships, or limited liability companies. Include options to buy, non-profit organizations, corporations, businesses, associations, and trade groups.

Filer Spouse Child Position/Type of interest: _____
Business name: _____
Address: _____
Description: _____

Filer Spouse Child Position/Type of interest: _____
Business name: _____
Address: _____
Description: _____

Filer Spouse Child Position/Type of interest: _____
Business name: _____
Address: _____
Description: _____

REAL PROPERTY INTERESTS

NONE:

A primary residence or recreational property held for personal use may be described only by zip code (2 AAC 50.720). (Enter 'Not Reported' for address if this applies to you.) Report the nature of the interest held in the property; including fee simple ownership, tenancy in common, general or limited partnership, and holder of an option to purchase. If property is jointly owned, check applicable boxes.

Owner(s): Filer Spouse Child Co-owner: _____
Address or description and zip-code: _____
Ownership interest: _____

Owner(s): Filer Spouse Child Co-owner: _____
Address or description and zip-code: _____
Ownership interest: _____

Owner(s): Filer Spouse Child / Co-owner: _____
Address or description and zip-code: _____
Ownership interest: _____

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TRUSTS, RETIREMENT ACCOUNTS OR OTHER BENEFICIAL INTEREST NONE:

Report each trust, retirement account or beneficial interest that exceeded \$1,000 during the reporting period, including a retirement plan, employee pension plans, profit-sharing, family, or education trusts, deferred compensation plans, annuity plans or any other similar arrangements intended to provide future income for the filer and/or family member. Identify individual investments accounts if you and/or family members manage or personally control the investments.

Owned By: Filer Spouse Child Percent Owned: _____

Managed By: _____

Fund or Companies: _____

Owned By: Filer Spouse Child Percent Owned: _____

Managed By: _____

Fund or Companies: _____

Owned By: Filer Spouse Child Percent Owned: _____

Managed By: _____

Fund or Companies: _____

LOANS, LOAN GUARANTEES & DEBTS OVER \$1,000 NONE:

Report each creditor, lender or guarantor to whom more than \$1,000 was owed during the reporting period. List financial obligations, including property owned or sold during the reporting period; loans that have been guaranteed; delinquent taxes; alimony; child support payments; medical bills; boat and vehicle loans; business and personal loans; escrows; student loans; signature loans and promissory notes. Loans include secured, unsecured and contingent loans. Do not list credit card obligations or revolving charge accounts.

Debtor: Filer Spouse Child

Type: Lender Creditor Guarantor and Name: _____

Debtor: Filer Spouse Child

Type: Lender Creditor Guarantor and Name: _____

Debtor: Filer Spouse Child

Type: Lender Creditor Guarantor and Name: _____

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GOVERNMENT CONTRACTS & OFFERS TO CONTRACT

NONE:

List contracts, bids and offers to contract with the state or any state or municipal agency or entity. Report contract interests as individual, sole proprietor, family member, partnership, professional corporation, limited liability company, or through a corporation in which filer or family member/s held a controlling interest.

Contractor: Filer Spouse Child

Type of Interest: _____

Bid Offer Held Contract ID: _____

Contracting Agency: _____

Description: _____

NATURAL RESOURCE LEASES

NONE:

List mineral, timber, oil and gas leases – held, bid or offered. Report lease interests as individual, sole proprietor, family member, partnership, professional corporation, limited liability company, or corporation in which you and/or a family member held a controlling interest.

Leaseholder: Filer Spouse Child

Type of Interest: _____

Bid Offer Held Lease ID: _____

Description: _____

CERTIFICATION

I certify under penalty of perjury that the foregoing is true and the information in this disclosure statement is, to the best of my knowledge, true, correct and complete. A person who knowingly makes a false sworn certification is guilty of perjury.

SIGNATURE: _____

NAME

DATE SIGNED

Public Officials and Candidates required to file POFDs are solely responsible for filing complete, accurate and truthful forms by the deadlines.

File this POFD with the municipal clerk where you hold or seek office.

ALASKA PUBLIC OFFICES COMMISSION
2020 Public Official Financial Disclosure
Covering Jan. 1– Dec. 31, 2019

THIS IS A PUBLIC DOCUMENT



Alaska Public Offices Commission MUNICIPAL ELECTIONS

Please read this document carefully for important information about starting your campaign.

This information is presented only as an overview of your disclosure requirements. It is your responsibility to familiarize yourself and your campaign workers with the statutes and regulations to ensure you that you are in compliance with the law. Please visit the APOC homepage at www.dca.alaska.gov/apoc for further information, training opportunities, and to remain updated about your requirements and responsibilities as a candidate.

Unless they meet specific criteria found in [AS 15.13.040\(m\)\(1\)](#), **candidates must file all forms and reports electronically** through [myAlaska](#). Many Alaskans already have a myAlaska account to apply for their Permanent Fund Dividend. You may use this same account for APOC purposes. Candidates have the option to allow others to view their filings, but this access is specific to APOC services only.

FORMS TO GET STARTED

Letter of Intent: Must be filed with the APOC *before* any candidate engages in campaign activity. A Letter of Intent allows the candidate to begin accepting and spending contributions and may be filed 18 months prior to the date of the election. However, if a candidate files their Declaration of Candidacy first, they do not need to file a Letter of Intent.

The Declaration of Candidacy: Municipal candidates file their Declaration with their specific Municipal Clerk's Office. The Declaration of Candidacy is what gets a municipal candidate's name on the ballot. Check with your Municipal Clerk's Office to find out when your filing period opens and closes.

Public Official Financial Disclosure Statement: Must be filed with the Declaration of Candidacy at the Municipal Clerk's Office. Some municipalities have opted out of the requirement of filing a Public Official Financial Disclosure Statement. Check with your municipal clerk to be sure that you are complying with the requirements of your municipality.

Candidate Registration: Must be filed **within 7 days** after filing the Declaration of Candidacy with the Municipal Clerk's Office. The registration provides your campaign contact information, designates your campaign committee, and your campaign depository. Candidates may amend registrations as needed. **Until a candidate files their registration, designating a Treasurer or Deputy Treasurers, only the candidate may accept/expend campaign funds.**

Municipal Exemption Statement: May be filed by *municipal* candidates that do not intend to exceed \$5,000 in campaign activity, including any personal money that they may use. As long as they remain under the \$5,000 threshold, this is the only form they are required to file with APOC. Although exempt candidates do not file campaign disclosure reports, they are still subject to the laws that apply to candidates, including the requirement that ads, yard signs, and other campaign materials include "paid for by" identifiers as required under [AS 15.13.090](#) and [2 AAC 50.306](#) (see page 2).

Candidate Reimbursement Notification: If candidates loan personal funds to their campaign with the intent to repay themselves after the election, they **MUST** file a Candidate Reimbursement Form **within 5 days** of depositing personal funds into their campaign account. The maximum limit a municipal candidate can loan and recover is \$5,000. **HOWEVER**, if the candidate is able to reimburse their personal contributions from the campaign account **within 72 hours** they may do so, and they do **NOT** need to file the Reimbursement Form.

CAMPAIGN DISCLOSURE REPORTS

Candidates, who are not exempt, are required to disclose financial information about their campaigns. The purpose of a campaign disclosure report is to provide a snapshot of a candidate's activity during a specific reporting period. The **reporting period** is the time period covered by a campaign disclosure report. A **due date** is the date when a report is due, and comes three days after the end of a reporting period. The three days allows a treasurer time to complete the report.

The number of reports filed by municipal candidates will vary depending on when the campaign begins. If a candidate filed a Letter of Intent on or before February 1, they will begin with a **Year Start Report**, due February 15. Otherwise the cycle will begin with a **30 Day Report** (due 30 days before the election), **7 Day Report** (due 7 days before the election) and a **105 Day Report** (which should be a final report and is due 105 days after the election). In addition, during the 9 days before an election, candidates must report the contributor name and the amount of all monetary and non-monetary contributions, from a single source, over \$250 (i.e. \$250.01) within 24 hours of receipt. Candidates may need to report each day during that period, or not at all.

OTHER START UP CONSIDERATIONS

Only the candidate, a registered treasurer or a registered deputy treasurer may spend money on behalf of the campaign. Any action by a treasurer or registered deputy treasurer is considered an action of the candidate.

If a registered treasurer or deputy treasurer uses personal funds to make a purchase on behalf of the campaign, it is a personal non-monetary contribution to the campaign (against their individual \$500 contribution limit) **unless** it is (1) \$500 or less **and** (2) it is reimbursed within the same reporting cycle.

PAID FOR BY IDENTIFIERS

Alaska Statute 15.13.090 and Regulation 2 AAC 50.306 require a paid for by identifier on all political communications. For candidate campaigns, print or video communications (i.e. newspaper ads, videos, Facebook pages, yard signs, etc.) must have the visible identifier:

“paid for by” followed by the name and address of the candidate

Audible communications (i.e. radio ads, videos with sound, robo calls, etc.) must have the audible identifier:

“This communication was paid for by (candidate’s name only)”

If the communication has both a print/video and audio component (i.e. commercials, YouTube videos, etc.) it must have both a visual and audible disclaimer. Fixing missing or incomplete paid for by disclaimers costs time and money for a campaign, and can result in civil penalties.

CIVIL PENALTIES

Civil penalties apply to candidates who violate campaign disclosure law. Violations include failure to file a campaign disclosure report on time or failure to file a complete and accurate campaign disclosure report. **Even if you are filing a report indicating that you have had no activity in that report period, you will be assessed a civil penalty if the report is late.** It is YOUR responsibility, as the filer, to familiarize yourself (and your campaign workers) with the campaign disclosure law requirements and reporting deadlines. Penalties range from \$50 to \$500 a day depending on the report.

Review the APOC website for further reporting requirements. This information is only meant to provide you with an initial overview of your requirements as you begin your campaign. Do not hesitate to call APOC staff if you have questions. Thank you!

CONTACT INFORMATION

Anchorage Office	Juneau Office
2221 East Northern Lights Blvd., #128 Anchorage, AK 99508 Phone: (907) 276-4176 Toll Free: (800) 478-4176 Fax: (907) 276-7018	P.O. Box 110222 240 Main Street, #201 Juneau, AK 99811-0222 Phone: (907) 465-4864 Toll Free: (866) 465-4864 Fax: (907) 465-4832

Website: www.dca.alaska.gov/apoc
Information Email: apoc@alaska.gov
File Forms and Reports at: <https://my.alaska.gov/>

ALASKA PUBLIC OFFICES COMMISSION

CANDIDATE REPORTING DATES 2020 STATEWIDE MUNICIPAL ELECTION

Tuesday, October 6, 2020 Statewide Municipal Election

Report:	Covers:	Due:
Year Start Report	February 2, 2019 – February 1, 2020	Tuesday, February 18, 2020
30 Day Report	February 2 – September 4	Tuesday, September 8, 2020
7 Day Report	September 5 – September 26	Tuesday, September 29, 2020
24 Hour Reports**	September 27 – October 5	Daily As Needed**
105 Day Report	September 27 – January 4, 2021	Tuesday, January 19, 2021

**During the 9 days before an election, you must report the contributor name and amount of all monetary and non-monetary contributions over \$250 to APOC within 24 hours of the time you receive each contribution. You may need to report each day during that period, or not at all.

Other Relevant Dates for the 2020 Statewide Municipal Election:

Friday, September 4, 2020, (Last day of 30 day reporting period for the Statewide Municipal Election)

The last day that a candidate may give or loan their campaign more than \$5000.

Friday, November 20, 2020, (45 days after the date of the Statewide Municipal Election)

The last day a candidate may accept contributions.

Monday, January 4, 2021 (90 days after the date of the Statewide Municipal Election)

The date by which candidates must distribute the amount held in their campaign account.

Please visit the APOC website for updates and more information.
You may also access information about the statutes, regulations,
and reports filed by groups, lobbyists and candidates.

Contact Information

Website: doa.alaska.gov/apoc
Information Email: apoc@alaska.gov
File Reports at: <https://my.alaska.gov/>

Anchorage APOC – 2221 East Northern Lights Blvd., Room 128, Anchorage, Alaska 99508
General Information: (907) 276-4176 / (800) 478-4176 / FAX (907) 276-7018

Juneau APOC – PO Box 110222/ 240 Main Street, Room 500, Juneau, Alaska 99811-0222
General Information: (907) 465-4864 / (866) 465-4864 / FAX (907) 465-4832

Alaska Campaign Annual Contribution Limits – AS 15.13

FROM	TO CANDIDATE	TO GROUP & NON-GROUP ENTITY	TO POLITICAL PARTY	TO BALLOT GROUP
Authority	AS 15.13.070	AS 15.13.070	AS 15.13.070	AS 15.13.065(c)
Individual (AK resident)	\$500	\$500	\$5,000	Unlimited
Individual (non-resident)	\$500 if candidate has not exceeded aggregate limit below: Municipal/House \$3,000 Senate \$5,000 Gov./Lt. Gov. \$20,000	\$500 if group has not exceeded aggregate limit of 10% of its total contributions.	\$5,000 if party has not exceeded aggregate limit of 10% of its total contributions.	Unlimited
Corporations, Business Organizations, Unions	Prohibited AS 15.13.074(f)	Prohibited AS 15.13.074(f)	Prohibited AS 15.13.074(f)	Unlimited
Group (based in Alaska)	\$1,000	\$1,000	\$1,000	Unlimited
Group (based outside Alaska)	Prohibited	\$1,000 Must first register with APOC; 90% of its contributions must be from Alaska residents, and must otherwise comply with AS 15.13. See AS 15.13.072(f).	\$1,000 Must first register with APOC; 90% of its contributions must be from Alaska residents, and must otherwise comply with AS 15.13. See AS 15.13.072(f).	Unlimited
Nongroup Entity (based in Alaska)	\$1,000	\$1,000	\$1,000	Unlimited
Nongroup Entity (based outside Alaska)	Prohibited	\$1,000 Must first register with APOC; 90% of its contributions must be from Alaska residents, and must otherwise comply with AS 15.13. See AS 15.13.072(h).	\$1,000 Must first register with APOC; 90% of its contributions must be from Alaska residents, and must otherwise comply with AS 15.13. See AS 15.13.072(h).	Unlimited
Political Party	Municipal \$5,000 House \$10,000 Senate \$15,000 Lt. Gov./Gov. \$100,000	\$1,000	Unlimited	Unlimited
Foreign Nationals	Prohibited Foreign nationals are prohibited from making expenditures or contributions in Alaska elections only to the extent prohibited or permitted by Federal law AS 15.13.068.			

Individuals, Persons, and Groups may be required to fill out Form 15-5 Statements of Contribution and/or Form 15-6 Statements of Independent Expenditure where applicable. Please see our Forms page.

Revised March 16, 2011

ALASKA PUBLIC OFFICES COMMISSION

CAMPAIGN DISCLOSURE STATEMENT



ANCHORAGE
 2221 E. Northern Lights, Room 128
 Anchorage, AK 99508-4149
 Phone: (907) 276-4176 or
 Toll free: (800) 478-4176
 Fax: (907) 276-7018

<http://doa.alaska.gov/apoc>

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 240 Main St. #500
 PO Box 110222
 Juneau, AK 99811
 Phone: (907) 465-4864
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Cover Page

CANDIDATE NAME: _____

CAMPAIGN ADDRESS: _____

OFFICE / RACE: _____ DISTRICT / SEAT: _____

Please enter beginning and ending dates and check appropriate boxes

REPORTING PERIOD From _____ Through _____

<u>TYPE</u>	<u>ELECTION</u>	<u>REPORT</u>
MUNICIPAL:	Municipal <input type="checkbox"/>	Year Start Report <input type="checkbox"/>
	Runoff <input type="checkbox"/>	30 Day Report <input type="checkbox"/>
	Special <input type="checkbox"/>	7 Day Report <input type="checkbox"/>
	No Election <input type="checkbox"/>	105 Day Report <input type="checkbox"/>
	Other <input type="checkbox"/>	Year-End Report <input type="checkbox"/>

Check below if applicable:

- NO ACTIVITY. During the time period above, we received NO contributions, made NO expenditures, and incurred NO debts. Our closing cash on hand is identical to the closing cash on hand disclosed on our last report. If this is the case, file this page only.
- FINAL REPORT. We have closed out our campaign account. Our closing cash on hand is zero and we have no outstanding debts.

Certification

I certify (or declare) under penalty of perjury, in my capacity as candidate or campaign treasurer that the above information is true, complete, and correct to the best of my knowledge.	Signature	Date
	Printed name	Title



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Campaign Summary

CANDIDATE NAME: _____

ELECTION

Municipality: _____

REPORT

- Year Start Report
- 30 Day Report
- 7 Day Report
- 105 Day Report
- Year-End Report

THIS PERIOD			ENTIRE CAMPAIGN		
Beginning Cash on Hand	\$		Total Income From Last Report <small>(From Box A of Previous Report)</small>		Entire Campaign Total Income <small>(Box A)</small>
[plus] ↓					
Total Income	\$	[+]→	\$	[=]→	\$
[minus] ↓			Total Expenses From Last Report <small>(From Box B of Previous Report)</small>		Entire Campaign Total Expenses <small>(Box B)</small>
Total Expenses	\$	[+]→	\$	[=]→	\$
[equals] ↓					
Closing Cash on Hand	\$				
[minus] ↓					
Debts	\$				
[equals] ↓					
Surplus or Deficit	\$				



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Campaign Income

CANDIDATE NAME: _____

Year Start Report
 30-Day Report
 7-Day Report
 105-Day Report
 Year End Report

CANDIDATES: Report all contributions up to \$50 by Date Received, Payment Method, Contributor Name and Address. Report all contributions over \$50 by Date Received, Payment Method, Contributor Name, Address Principal Occupation and Employer.

Date Received	Pmt Method (Check #, CC, Cash, Non-Mon Description, etc.)	Contributor Name, Address, Zip	Occupation, Employer	Amount

TOTAL \$ _____

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MUNICIPAL CANDIDATE REGISTRATION

Unless an exemption statement is filed, municipal candidates must file a Candidate Registration within 7 days of filing a declaration of candidacy or nominating petition with the clerk's office. The registration provides contact information and designates campaign officers. Only registered campaign officers are permitted to accept/spend contributions on behalf of the campaign, or be reimbursed. Registered candidates must file campaign disclosure reports for the duration of their campaign.

[AS 15.13.060](#); [2 AAC 50.282](#); [2 AAC 50.298](#).

Please note that unless a candidate meets the specific criteria found in **AS 15.13.040(m)(1)**, they are required to file all forms and reports electronically, through the APOC Forms Online Filing System (<https://my.alaska.gov/>).

A candidate's use of corporate, state, or municipal resources (i.e., office phone/address, equipment, staff time, etc.) for campaign purposes is prohibited. **AS 15.13.074(f)**; **AS 15.13.145**

Candidate Name:	Campaign Committee Name: (Optional)
Election Month and Year:	Municipality / Borough:
Campaign Mailing Address:	Campaign Email:
Campaign Phone:	Additional Email:
Campaign Depository: (DO NOT list account number)	Campaign Depository Address:

Treasurer Name:	Treasurer Phone:
Treasurer Mailing Address:	Treasurer Email:
Deputy Treasurer(s): _____ _____ _____	Address(s): _____ _____ _____

I certify that the information contained in the foregoing document is true, complete, and correct.	Signature	Date
	Printed name	

NOTICE: Candidates who loan personal funds to their campaign with the intent to repay themselves after the election may only do so if they file a Candidate Reimbursement Form within 5 days of putting personal funds into their campaign. If the campaign is able to repay the candidate's personal funds within 72 hours they may do so, and they do not need to file the Reimbursement Form. **AS 15.13.078(b)**; **AS 15.13.116(a)(4)**; **2 AAC 50.990(7)(c)(x)**

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**MUNICIPAL EXEMPTION
 STATEMENT**

Municipal candidates that do not intend to raise/spend more than \$5,000, including their personal funds, may file a Municipal Exemption Form. Exempt candidates are not required to file campaign disclosure reports during their campaign. If an exempt candidate exceeds \$5,000 in financial activity they must immediately file a Candidate Registration and file each report due after the change in status, disclosing all activity from the beginning of the campaign on their first report.

AS 15.13.040(g); 2 AAC 50.286.

Please note that unless a candidate meets the specific criteria found in AS 15.13.040(m)(1), they are required to file all forms and reports electronically, through the APOC Forms Online Filing System (<https://my.alaska.gov/>).

A candidate's use of corporate, state, or municipal resources (i.e., office phone/address, equipment, staff time, etc.) for campaign purposes is prohibited. AS 15.13.074(f); AS 15.13.145

CANDIDATE NAME: _____

CAMPAIGN ADDRESS: _____

CAMPAIGN PHONE: _____ CAMPAIGN EMAIL: _____

Election Month and Year:	Office / Race: (Optional)
Municipality / Borough:	District / Seat: (Optional)

Certification: I certify that the information contained in the foregoing document is true, complete, and correct.

I do not intend to raise/spend more than \$5,000 (including personal money) during my entire campaign for municipal office.	Signature	Date
	Printed name	

NOTICE: Candidates who loan personal funds to their campaign with the intent to repay themselves after the election may only do so if they file a Candidate Reimbursement Form within 5 days of putting personal funds into their campaign. If the campaign is able to repay the candidate's personal funds within 72 hours they may do so, and they do not need to file the Reimbursement Form. AS 15.13.078(b); AS 15.13.116(a)(4); 2 AAC 50.990(7)(c)(x)

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MUNICIPAL LETTER OF INTENT

The Letter of Intent can be filed 18 months prior to the election. It permits a candidate to make campaign expenditures and to accept contributions prior to formally declaring for office with the municipal clerk. Other individuals may not accept contributions or make expenditures on behalf of the campaign, unless first registered on a Candidate Registration or Municipal Exemption Statement.

AS 15.13.067; AS 15.13.076; AS 15.13.100; 2 AAC 50.274

Please note that unless a candidate meets the specific criteria found in AS 15.13.040(m)(1), they are required to file all forms and reports electronically, through the APOC Forms Online Filing System (<https://my.alaska.gov/>).

A candidate's use of corporate, state, or municipal resources (i.e., office phone/address, equipment, staff time, etc.) for campaign purposes is prohibited. AS 15.13.074(f); AS 15.13.145

CANDIDATE NAME: _____

CAMPAIGN ADDRESS: _____

CAMPAIGN PHONE: _____ CAMPAIGN EMAIL: _____

I INTEND TO BE A CANDIDATE IN THE FOLLOWING ELECTION:

Month:	Office / Race: (Optional)
Year:	District / Seat: (Optional)
Municipality / Borough:	

Certification: I certify that the information contained in the foregoing document is true, complete, and correct.

By submitting this Letter of Intent I certify that I will comply with the requirements of AS 15.13.	Signature	Date
	Printed name	

NOTICE: Candidates who loan personal funds to their campaign with the intent to repay themselves after the election may only do so if they file a Candidate Reimbursement Form within 5 days of putting personal funds into their campaign. If the campaign is able to repay the candidate's personal funds within 72 hours they may do so, and they do not need to file the Reimbursement Form. AS 15.13.078(b); AS 15.13.116(a)(4); 2 AAC 50.990(7)(c)(x)