

ASSEMBLY AND CLERK'S OFFICE

I. MISSION STATEMENT

Members of the North Slope Borough Assembly are elected by residents of the North Slope Borough and serve their constituents during their elected term of office. The Assembly Members take their responsibilities seriously, and are committed to represent their constituents while in public office.

The mission of the Clerk's Office in its capacity is to provide support to the North Slope Borough Assembly and keeps record of Assembly documents and ensure the integrity of North Slope Borough Elections, State of Alaska and National elections.

II. DEPARTMENT RESPONSIBILITIES

A. North Slope Borough Assembly

The North Slope Borough (NSB) Assembly enacts laws, appropriates funds for the North Slope Borough School District and departmental budgets, awards contracts over \$300,000, establishes the mill levies, acts as Board of Equalization, confirms appointments of Department Directors, confirms all appointments of Boards and Commissions, and certifies North Slope Borough elections.

B. Borough Clerk's Office

The Borough Clerk's Office provides timely, dependable support to the North Slope Borough Assembly Members. Maintains the NSB Assembly's permanent records, post notices of the time and place of future meetings of the NSB Assembly and conducts the North Slope Borough, State of Alaska and National elections in accordance by law.

III. GOALS AND OBJECTIVES

GOAL 1: IMPROVE PUBLIC ACCESS TO NORTH SLOPE BOROUGH DOCUMENT ARCHIVES.

Obj. 1.1: Continue indexing of all NSB Assembly adopted ordinances, resolutions and meeting minutes.

Obj. 1.2: Scan all North Slope Borough adopted ordinances, resolutions and minutes on-going on a monthly basis as these documents are adopted by the Assembly.

Obj. 1.3: The North Slope Borough Clerk's Office updates the web site for the public to view current meeting notices and meeting material of the NSB Assembly. Also the adopted ordinances, resolutions and minutes.

GOAL 2: CROSS-TRAIN EMPLOYEES FOR DAY TO DAY OPERATIONS AND ELECTION PROCEDURES

Obj. 2.1: Staff will continue training at Alaska Association of Municipal Clerk's and International Institute of Municipal Clerk's on new election laws and procedures and continue working towards attaining certification.

Obj. 2.2: Prepare election documents for each precinct to hold a valid election, according to NSBMC 1.28 – Elections.

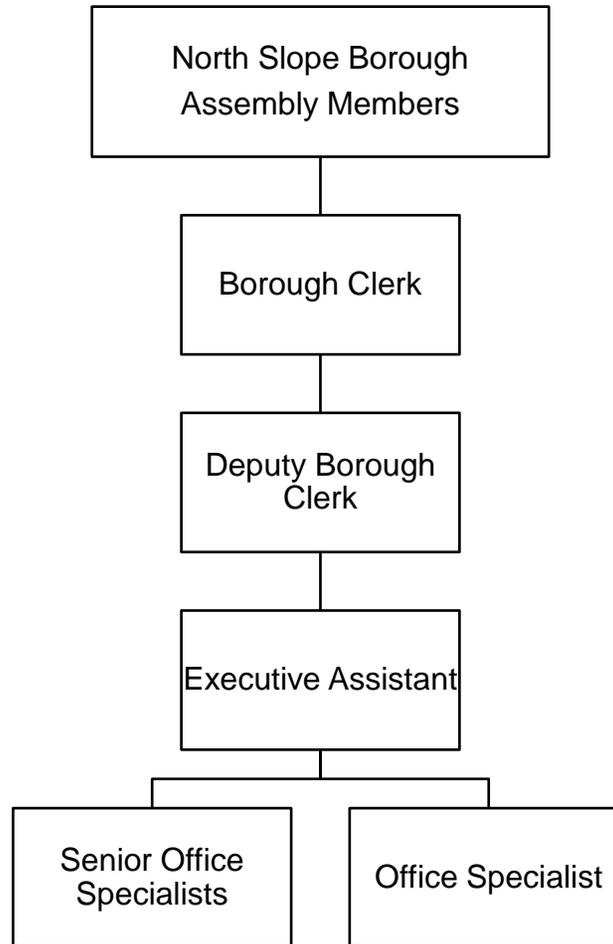
GOAL 3: ADMINISTER ELECTION TRAINING AREAWIDE TO ELECTION CHAIRPERSON AND JUDGES

Obj.3.1: Conduct proper election procedures and operate Accu-Vote Machine on Election Day.

Obj. 3.2: Make basic election training recording for future elections.

Obj. 3.3: Hold mock elections for new election workers.

**North Slope Borough
Assembly & Borough Clerk's Office**



ASSEMBLY/CLERKS OFFICE
FY 2019-2020
Operating Budget Summary

Business Unit and Division	FTE FY19	FTE FY20	FY18-19 Total Budget	Personal Services	Contractual Services	Supplies	Equipment	Other	FY19-20 Total Budget	Change from Prior Year	% Change
1005 - ASSEMBLY	11	11	1,274,896	617,544	639,499	15,500	0	0	1,272,543	(2,353)	(0)%
1010 - ASSEMBLY BUDGETARY RESERVE	0	0	1,000,000	0	1,000,000	0	0	0	1,000,000	0	0%
1020 - ASSEMBLY - ELECTIONS	0	0	114,890	53,720	52,530	7,300	0	0	113,550	(1,340)	(1)%
1205 - BOROUGH CLERKS OFFICE	6	6	1,006,410	940,520	54,570	15,013	0	0	1,010,103	3,693	0%
Grand Total	17	17	3,396,196	1,611,784	1,746,599	37,813	0	0	3,396,196	0	0%

ASSEMBLY/CLERKS OFFICE

Department Total

Expenditure Type	Actual Year 2016-2017	Actual Year 2017-2018	Budget 2018-2019	Actual 6 months 2018-2019	Budget 2019-2020	% Change	Budget Variance
6100 Personal Services							
Total Permanent Wages	752,933	875,564	958,779	456,300	961,768	0.3%	2,989
Total Permanent Overtime Wages	0	40	0	0	0	0.0%	0
Total Temporary Wages	52,842	76,941	48,179	30,123	48,179	0.0%	0
Total Temporary Overtime Wages	0	408	0	0	0	0.0%	0
Total Benefits	541,647	620,385	599,984	247,331	601,837	0.3%	1,853
Total Personal Services	1,347,422	1,573,338	1,606,942	733,754	1,611,784	0.3%	4,842
6200 Contractual Services							
Total Communications	21,725	31,374	15,660	12,790	16,160	3.2%	500
Total Contributions & Municipal Support	0	0	0	0	0	0.0%	0
Total Maintenance Services	20,959	10,892	29,500	5,405	28,750	(2.5)%	(750)
Total Insurance & Bonding Reserves	0	0	1,000,000	0	1,000,000	0.0%	0
Total Professional Services	365,000	380,260	365,000	567,731	365,000	0.0%	0
Total Rents and Utilities	9,550	4,200	3,000	0	3,000	0.0%	0
Total Travel and Lodging	211,515	206,939	278,316	73,096	272,246	(2.2)%	(6,070)
Total Other Services & Expenses	42,356	53,170	63,278	29,009	61,443	(2.9)%	(1,835)
Total Contractual Services	671,106	686,834	1,754,754	688,030	1,746,599	(0.5)%	(8,155)
6500 Supplies							
Total Fuel	6,308	3,644	5,700	1,593	4,000	(29.8)%	(1,700)
Total Supplies-Buildings & Grounds	0	0	0	0	0	0.0%	0
Total Supplies-Non-Buildings & Grounds	30,618	28,021	28,800	15,391	33,813	17.4%	5,013
Total Supplies	36,926	31,665	34,500	16,985	37,813	9.6%	3,313
6700 Equipment & Replacement Parts							
Total New Equipment Under \$5,000	984	140	0	0	0	0.0%	0
Total Equipment & Parts Under \$5,000	115	115	0	0	0	0.0%	0
Total Equipment & Parts Over \$5,000	14,036	0	0	0	0	0.0%	0
Total Equipment & Replacement Parts	15,135	255	0	0	0	0.0%	0
Grand Total	2,070,588	2,292,092	3,396,196	1,438,769	3,396,196	0.0%	0

ASSEMBLY

1005.

Expenditure Type	Actual Year 2016-2017	Actual Year 2017-2018	Budget 2018-2019	Actual 6 months 2018-2019	Budget 2019-2020	Budget Variance	% Change
6100 Personal Services							
Total Permanent Wages	277,100	369,600	381,200	220,250	381,200	0	0.0%
Total Permanent Overtime Wages	0	0	0	0	0	0	0.0%
Total Temporary Wages	0	0	0	0	0	0	0.0%
Total Temporary Overtime Wages	0	0	0	0	0	0	0.0%
Total Benefits	210,644	263,957	236,344	118,890	236,344	0	0.0%
Total Personal Services	487,744	633,557	617,544	339,140	617,544	0	0.0%
6200 Contractual Services							
Total Communications	4,701	12,072	8,810	4,272	8,810	0	0.0%
Total Contributions & Municipal Support	0	0	0	0	0	0	0.0%
Total Maintenance Services	0	0	0	0	0	0	0.0%
Total Insurance & Bonding Reserves	0	0	0	0	0	0	0.0%
Total Professional Services	365,000	380,260	365,000	567,731	365,000	0	0.0%
Total Rents and Utilities	0	0	0	0	0	0	0.0%
Total Travel and Lodging	179,284	163,543	238,342	62,170	237,689	(653)	(0.3)%
Total Other Services & Expenses	18,713	20,222	28,000	9,041	28,000	0	0.0%
Total Contractual Services	567,698	576,097	640,152	643,214	639,499	(653)	(0.1)%
6500 Supplies							
Total Fuel	6,308	3,644	5,700	1,593	4,000	(1,700)	(29.8)%
Total Supplies-Buildings & Grounds	0	0	0	0	0	0	0.0%
Total Supplies-Non-Buildings & Grounds	9,142	12,329	11,500	4,095	11,500	0	0.0%
Total Supplies	15,450	15,973	17,200	5,689	15,500	(1,700)	(9.9)%
6700 Equipment & Replacement Parts							
Total New Equipment Under \$5,000	0	0	0	0	0	0	0.0%
Total Equipment & Parts Under \$5,000	0	0	0	0	0	0	0.0%
Total Equipment & Parts Over \$5,000	0	0	0	0	0	0	0.0%
Total Equipment & Replacement Parts	0	0	0	0	0	0	0.0%
Grand Total	1,070,892	1,225,626	1,274,896	988,042	1,272,543	(2,353)	(0.2)%

6100 Personal Services

	FTE FY 18	FTE FY 19	FTE FY 20	Position Range	# Months	Budget FY 19	Budget FY 20	Change Amount	% Change
Assembly Members	11	11	11		12	381,200	381,200	0	0.0%

6110 Permanent Wages

6111 Regular Wages	11	11	11			381,200	381,200	0	0.0%
Total Permanent Wages						381,200	381,200	0	0.0%

6130 Benefits

6131 Permanent Employee Benefits - 62%						236,344	236,344	0	0.0%
Total Benefits						236,344	236,344	0	0.0%

Total Personal Services						617,544	617,544	0	0.0%
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ASSEMBLY

1005.

Object Account	Budget FY 2018-2019	Budget FY 2019-2020	Budget Year Variance	Budget Year Variance %
6100 Personal Services				
6110 Permanent Wages				
6111 - REGULAR WAGES-PERMANENT	381,200	381,200	0	0.0
Total Permanent Wages	381,200	381,200	0	0.0
6130 Benefits				
6131 - BENEFITS-PERMANENT	236,344	236,344	0	0.0
Total Benefits	236,344	236,344	0	0.0
Total Personal Services	617,544	617,544	0	0.0
6200 Contractual Services				
6210 Communications				
6215 - AIRLINE EXPRESS	8,250	8,250	0	0.0
6225 - POSTAGE	560	560	0	0.0
Total Communications	8,810	8,810	0	0.0
6330 Professional Services				
6359 - OTHER SERVICES	365,000	365,000	0	0.0
Total Professional Services	365,000	365,000	0	0.0
6400 Travel & Lodging				
6401 - AIRFARE ON-SLOPE	50,453	39,936	(10,517)	(20.8)
6402 - AIRFARE IN-STATE	31,817	27,200	(4,617)	(14.5)
6403 - AIRFARE OUT-OF-STATE	3,000	3,000	0	0.0
6404 - AIRFARE-CHARTERS	69,000	69,000	0	0.0
6410 - GROUND TRANSPORTATION	19,881	27,981	8,100	40.7
6415 - PER DIEM	15,776	21,112	5,336	33.8
6420 - LODGING	48,415	49,460	1,045	2.2
Total Travel and Lodging	238,342	237,689	(653)	(0.3)
6450 Other Services & Expenses				
6455 - ADVERTISING & PRINTING	20,000	20,000	0	0.0
6485 - TRAIN/TUITION/CONFERENCE	3,000	3,000	0	0.0
6490 - MEMBERSHIPS DUES/SUBS	5,000	5,000	0	0.0
Total Other Services & Expenses	28,000	28,000	0	0.0
Total Contractual Services	640,152	639,499	(653)	(0.1)

ASSEMBLY

1005.

Object Account	Budget FY 2018-2019	Budget FY 2019-2020	Budget Year Variance	Budget Year Variance %
6500 Supplies				
6510 Fuel				
6530 - VEHICLE FUEL	5,700	4,000	(1,700)	(29.8)
Total Fuel	5,700	4,000	(1,700)	(29.8)
6600 Supplies-Non-Buildings & Grounds				
6615 - FOOD/WATER/COFFEE/CATER	9,000	9,000	0	0.0
6620 - HOUSEHOLD SUPPLIES	1,000	1,000	0	0.0
6699 - OTHER NON-BLDG SUPPLIES	1,500	1,500	0	0.0
Total Supplies-Non-Buildings & Grounds	11,500	11,500	0	0.0
Total Supplies	17,200	15,500	(1,700)	(9.9)
Grand Total	1,274,896	1,272,543	(2,353)	(0.2)

ASSEMBLY BUDGETARY RESERVE

1010.

Expenditure Type	Actual Year 2016-2017	Actual Year 2017-2018	Budget 2018-2019	Actual 6 months 2018-2019	Budget 2019-2020	Budget Variance	% Change
6100 Personal Services							
Total Permanent Wages	0	0	0	0	0	0	0.0%
Total Permanent Overtime Wages	0	0	0	0	0	0	0.0%
Total Temporary Wages	0	0	0	0	0	0	0.0%
Total Temporary Overtime Wages	0	0	0	0	0	0	0.0%
Total Benefits	0	0	0	0	0	0	0.0%
Total Personal Services	0	0	0	0	0	0	0.0%
6200 Contractual Services							
Total Communications	0	0	0	0	0	0	0.0%
Total Contributions & Municipal Support	0	0	0	0	0	0	0.0%
Total Maintenance Services	0	0	0	0	0	0	0.0%
Total Insurance & Bonding Reserves	0	0	1,000,000	0	1,000,000	0	0.0%
Total Professional Services	0	0	0	0	0	0	0.0%
Total Rents and Utilities	0	0	0	0	0	0	0.0%
Total Travel and Lodging	0	0	0	0	0	0	0.0%
Total Other Services & Expenses	0	0	0	0	0	0	0.0%
Total Contractual Services	0	0	1,000,000	0	1,000,000	0	0.0%
6500 Supplies							
Total Fuel	0	0	0	0	0	0	0.0%
Total Supplies-Buildings & Grounds	0	0	0	0	0	0	0.0%
Total Supplies-Non-Buildings & Grounds	0	0	0	0	0	0	0.0%
Total Supplies	0	0	0	0	0	0	0.0%
6700 Equipment & Replacement Parts							
Total New Equipment Under \$5,000	0	0	0	0	0	0	0.0%
Total Equipment & Parts Under \$5,000	0	0	0	0	0	0	0.0%
Total Equipment & Parts Over \$5,000	0	0	0	0	0	0	0.0%
Total Equipment & Replacement Parts	0	0	0	0	0	0	0.0%
Grand Total	0	0	1,000,000	0	1,000,000	0	0.0%

ASSEMBLY - ELECTIONS

1020.

Expenditure Type	Actual Year 2016-2017	Actual Year 2017-2018	Budget 2018-2019	Actual 6 months 2018-2019	Budget 2019-2020	Budget Variance	% Change
6100 Personal Services							
Total Permanent Wages	0	0	0	0	0	0	0.0%
Total Permanent Overtime Wages	0	0	0	0	0	0	0.0%
Total Temporary Wages	42,334	51,699	48,179	23,782	48,179	0	0.0%
Total Temporary Overtime Wages	0	0	0	0	0	0	0.0%
Total Benefits	3,239	3,955	5,541	1,819	5,541	0	0.0%
Total Personal Services	45,573	55,653	53,720	25,601	53,720	0	0.0%
6200 Contractual Services							
Total Communications	5,838	7,217	1,750	2,340	2,500	750	42.9%
Total Contributions & Municipal Support	0	0	0	0	0	0	0.0%
Total Maintenance Services	1,961	1,531	6,000	105	5,250	(750)	(12.5)%
Total Insurance & Bonding Reserves	0	0	0	0	0	0	0.0%
Total Professional Services	0	0	0	0	0	0	0.0%
Total Rents and Utilities	8,950	4,200	3,000	0	3,000	0	0.0%
Total Travel and Lodging	12,681	22,343	16,902	2,999	15,562	(1,340)	(7.9)%
Total Other Services & Expenses	19,329	27,453	26,218	19,429	26,218	0	0.0%
Total Contractual Services	48,759	62,744	53,870	24,873	52,530	(1,340)	(2.5)%
6500 Supplies							
Total Fuel	0	0	0	0	0	0	0.0%
Total Supplies-Buildings & Grounds	0	0	0	0	0	0	0.0%
Total Supplies-Non-Buildings & Grounds	7,379	3,113	7,300	3,747	7,300	0	0.0%
Total Supplies	7,379	3,113	7,300	3,747	7,300	0	0.0%
6700 Equipment & Replacement Parts							
Total New Equipment Under \$5,000	0	0	0	0	0	0	0.0%
Total Equipment & Parts Under \$5,000	0	0	0	0	0	0	0.0%
Total Equipment & Parts Over \$5,000	0	0	0	0	0	0	0.0%
Total Equipment & Replacement Parts	0	0	0	0	0	0	0.0%
Grand Total	101,710	121,511	114,890	54,222	113,550	(1,340)	(1.2)%

6100 Personal Services

No Personnel

6110 Permanent Wages

Election Chairperson

FTE FY 18	FTE FY 19	FTE FY 20	Position Range	# Months	Budget FY 19	Budget FY 20	Change Amount	% Change
9	9	9	23		22,236	22,236	0	0.0%
18	18	18	20		25,943	25,943	0	0.0%
6120 Temporary Wages								
27	27	27						
6121	Regular Wages				48,179	48,179	0	0.0%
Total Temporary Wages								
					48,179	48,179	0	0.0%
6130 Benefits								
6135	Temporary Employee Benefits - 11.50%				5,541	5,541	0	0.0%
Total Benefits								
					5,541	5,541	0	0.0%
Total Personal Services								
					53,720	53,720	0	0.0%

ASSEMBLY - ELECTIONS

1020.

Object Account	Budget FY 2018-2019	Budget FY 2019-2020	Budget Year Variance	Budget Year Variance %
6100 Personal Services				
6120 Temporary Wages				
6121 - REGULAR WAGES-TEMPORARY	48,179	48,179	0	0.0
Total Temporary Wages	48,179	48,179	0	0.0
6130 Benefits				
6135 - BENEFITS-TEMPORARY	5,541	5,541	0	0.0
Total Benefits	5,541	5,541	0	0.0
Total Personal Services	53,720	53,720	0	0.0
6200 Contractual Services				
6210 Communications				
6215 - AIRLINE EXPRESS	1,750	2,500	750	42.9
Total Communications	1,750	2,500	750	42.9
6250 Maintenance Services				
6290 - OFFICE EQUIP MAINTENANCE	6,000	5,250	(750)	(12.5)
Total Maintenance Services	6,000	5,250	(750)	(12.5)
6360 Rents & Utilities				
6389 - OTHER RENTS & UTILITIES	3,000	3,000	0	0.0
Total Rents and Utilities	3,000	3,000	0	0.0
6400 Travel & Lodging				
6401 - AIRFARE ON-SLOPE	10,380	9,040	(1,340)	(12.9)
6410 - GROUND TRANSPORTATION	184	184	0	0.0
6415 - PER DIEM	2,340	2,340	0	0.0
6420 - LODGING	3,998	3,998	0	0.0
Total Travel and Lodging	16,902	15,562	(1,340)	(7.9)
6450 Other Services & Expenses				
6455 - ADVERTISING AND PRINTING	24,218	24,218	0	0.0
6499 - MISC SERVICES & EXP	2,000	2,000	0	0.0
Total Other Services & Expenses	26,218	26,218	0	0.0
Total Contractual Services	53,870	52,530	(1,340)	(2.5)

ASSEMBLY - ELECTIONS

1020.

Object Account	Budget FY 2018-2019	Budget FY 2019-2020	Budget Year Variance	Budget Year Variance %
6500 Supplies				
6600 Supplies-Non-Buildings & Grounds				
6615 - FOOD/WATER/COFFEE/CATER	6,300	6,300	0	0.0
6699 - OTHER NON-BLDG SUPPLIES	1,000	1,000	0	0.0
Total Supplies-Non-Buildings & Grounds	7,300	7,300	0	0.0
Total Supplies	7,300	7,300	0	0.0
Grand Total	114,890	113,550	(1,340)	(1.2)

BOROUGH CLERKS OFFICE

1205.

Expenditure Type	Actual Year 2016-2017	Actual Year 2017-2018	Budget 2018-2019	Actual 6 months 2018-2019	Budget 2019-2020	Budget Variance	% Change
6100 Personal Services							
Total Permanent Wages	475,833	505,964	577,579	236,050	580,568	2,989	0.5%
Total Permanent Overtime Wages	0	40	0	0	0	0	0.0%
Total Temporary Wages	10,508	25,242	0	6,341	0	0	0.0%
Total Temporary Overtime Wages	0	408	0	0	0	0	0.0%
Total Benefits	327,764	352,474	358,099	126,622	359,952	1,853	0.5%
Total Personal Services	814,105	884,128	935,678	369,013	940,520	4,842	0.5%
6200 Contractual Services							
Total Communications	11,186	12,085	5,100	6,177	4,850	(250)	(4.9)%
Total Contributions & Municipal Support	0	0	0	0	0	0	0.0%
Total Maintenance Services	18,998	9,360	23,500	5,300	23,500	0	0.0%
Total Insurance & Bonding Reserves	0	0	0	0	0	0	0.0%
Total Professional Services	0	0	0	0	0	0	0.0%
Total Rents and Utilities	600	0	0	0	0	0	0.0%
Total Travel and Lodging	19,550	21,053	23,072	7,927	18,995	(4,077)	(17.7)%
Total Other Services & Expenses	4,314	5,495	9,060	539	7,225	(1,835)	(20.3)%
Total Contractual Services	54,649	47,993	60,732	19,943	54,570	(6,162)	(10.1)%
6500 Supplies							
Total Fuel	0	0	0	0	0	0	0.0%
Total Supplies-Buildings & Grounds	0	0	0	0	0	0	0.0%
Total Supplies-Non-Buildings & Grounds	14,096	12,579	10,000	7,549	15,013	5,013	50.1%
Total Supplies	14,096	12,579	10,000	7,549	15,013	5,013	50.1%
6700 Equipment & Replacement Parts							
Total New Equipment Under \$5,000	984	140	0	0	0	0	0.0%
Total Equipment & Parts Under \$5,000	115	115	0	0	0	0	0.0%
Total Equipment & Parts Over \$5,000	14,036	0	0	0	0	0	0.0%
Total Equipment & Replacement Parts	15,135	255	0	0	0	0	0.0%
Grand Total	897,986	944,955	1,006,410	396,506	1,010,103	3,693	0.4%

6100 Personal Services

	FTE FY 18	FTE FY 19	FTE FY 20	Position Range	# Months	Budget FY 19	Budget FY 20	Change Amount	% Change
Borough Clerk	1	1	1	42	12	187,274	187,274	0	0.0%
Deputy Borough Clerk	1	1	1	38	12	154,069	154,069	0	0.0%
Executive Assistant	1	1	1	25	12	70,036	70,653	617	0.9%
Senior Office Specialist	2	2	2	23	12	114,646	117,018	2,372	2.1%
Office Specialist	1	1	1	21	12	51,554	51,554	0	0.0%

6110 Permanent Wages

6111 Regular Wages	6	6	6			577,579	580,568	2,989	0.5%
Total Permanent Wages						577,579	580,568	2,989	0.5%

6130 Benefits

6131 Permanent Employee Benefits -62%						358,099	359,952	1,853	0.5%
Total Benefits						358,099	359,952	1,853	0.5%

Total Personal Services						935,678	940,520	4,842	0.5%
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BOROUGH CLERKS OFFICE

1205.

Object Account	Budget FY 2018-2019	Budget FY 2019-2020	Budget Year Variance	Budget Year Variance %
6100 Personal Services				
6110 Permanent Wages				
6111 - REGULAR WAGES-PERMANENT	577,579	580,568	2,989	0.5
Total Permanent Wages	577,579	580,568	2,989	0.5
6130 Benefits				
6131 - BENEFITS-PERMANENT	358,099	359,952	1,853	0.5
Total Benefits	358,099	359,952	1,853	0.5
Total Personal Services	935,678	940,520	4,842	0.5
6200 Contractual Services				
6210 Communications				
6220 - PHONE/FAX/MODEM	4,600	4,350	(250)	(5.4)
6225 - POSTAGE	500	500	0	0.0
Total Communications	5,100	4,850	(250)	(4.9)
6250 Maintenance Services				
6265 - COPIER MAINTENANCE	10,500	10,500	0	0.0
6290 - OFFICE EQUIP MAINTENANCE	13,000	13,000	0	0.0
Total Maintenance Services	23,500	23,500	0	0.0
6400 Travel & Lodging				
6402 - AIRFARE IN-STATE	6,480	4,800	(1,680)	(25.9)
6403 - AIRFARE OUT-OF-STATE	5,166	3,000	(2,166)	(41.9)
6410 - GROUND TRANSPORTATION	1,406	1,355	(51)	(3.6)
6415 - PER DIEM	2,925	2,795	(130)	(4.4)
6420 - LODGING	7,095	6,745	(350)	(4.9)
6429 - OTHER TRAVEL AND LODGING	0	300	300	0.0
Total Travel and Lodging	23,072	18,995	(4,077)	(17.7)
6450 Other Services & Expenses				
6485 - TRAIN/TUITION/CONFERENCE	5,060	5,725	665	13.1
6490 - MEMBERSHIPS DUES/SUBS	4,000	1,500	(2,500)	(62.5)
Total Other Services & Expenses	9,060	7,225	(1,835)	(20.3)
Total Contractual Services	60,732	54,570	(6,162)	(10.1)

BOROUGH CLERKS OFFICE

1205.

Object Account	Budget FY 2018-2019	Budget FY 2019-2020	Budget Year Variance	Budget Year Variance %
6500 Supplies				
6600 Supplies-Non-Buildings & Grounds				
6615 - FOOD/WATER/COFFEE/CATER	4,000	4,000	0	0.0
6620 - HOUSEHOLD SUPPLIES	1,000	1,000	0	0.0
6699 - OTHER NON-BLDG SUPPLIES	5,000	10,013	5,013	100.3
Total Supplies-Non-Buildings & Grounds	10,000	15,013	5,013	50.1
Total Supplies	10,000	15,013	5,013	50.1
Grand Total	1,006,410	1,010,103	3,693	0.4